



VOTING INSTRUCTIONS & INSTRUCTINOS FOR MEMBER SECTIONS
Madrid (Spain),16-17 MAY 2022

EXTRAORDINARY GENERAL ASSEMBLY, MADRID (SPAIN)

A. Agenda items that require voting

1. Proposed amendments to the UIA Article and Bylaws
2. Election of Host Member Section and City for 2024 UIA International Forum
3. Motions and resolutions as applicable

B. For Member Sections with at least one official delegate/s attending the EGA in person

B.1 Prior to the EGA, by 25 April 2022

- a. The Member Sections shall submit to the UIA Secretariat the name/s of the official delegate/s to attend the EGA in person and the number of votes the delegate/s are authorised, using the prescribed form. For Member Sections with more than one official delegate, the Member Section shall designate a head of the delegation.
- b. Using the prescribed form, Member Sections shall also submit the names and email addresses of
 - (i) any remaining official delegate/s who will attend the EGA virtually and authorised to vote and/or
 - (ii) any remaining official delegate/s who will attend the EGA virtually but NOT authorised to vote.
- c. The maximum number of official delegate/s for each Member Section shall be the same as the number of vote/s which that Member Section is entitled.
(i.e., Number of official delegates under B.1.a + Number of official delegates under B.1.b shall be the same as the number of votes which the Member Section is entitled)

B.2 During the EGA in Madrid 16-17 May 2022

- a. **Voting in person**
 - (i) For each session, the official Member Section head of delegation listed under B.1.a shall collect from the UIA Secretariat the number of voting mechanisms based on the number of votes which they are authorised to vote by their Member Section.
 - (ii) Instructions for use of the voting mechanisms will be given during EGA. Tests will be conducted prior to voting.
- b. **Voting virtually**
 - (i) Only the official delegates listed under B.1.b shall be allowed to gain access into the virtual platform to participate in the EGA, using links provided by the UIA Secretariat.
 - (ii) Only those official delegates authorised to vote as listed under B.1.b(i) will be allowed to vote in accordance with the EGA agenda.
 - (iii) Instructions for use of the virtual voting platform will be given during EGA. Tests will be conducted prior to voting.

Example 1

For a Member Section with 9 votes, if 5 official delegates (including the head of delegation) are attending the EGA in person in Madrid and authorised with 5 votes, 5 voting mechanism would be collected by the head of delegation. The remaining 4 official delegates will be provided with links to gain access to the EGA virtual platform to attend the EGA and vote.

Example 2

For a Member Section with 9 votes, if 5 official delegates (including the head of delegation) are attending the EGA in person in Madrid and authorised with all the 9 votes, 9 voting mechanism would be collected by the head of delegation. An additional 4 official delegates will be provided with links to gain access to the EGA virtual platform to attend the EGA, but they will not be allowed to vote.

C. Member Sections with official delegates attending the EGA only virtually**C.1 Prior to the EGA, by 25 April 2022**

- a. The Member Section shall submit to the UIA Secretariat the names and email addresses of the official delegate/s to attend the EGA and authorized to vote virtually, using the prescribed form. The number of delegates shall correspond with the number of votes to which the Member Section is entitled. The UIA Secretariat will assign the links to gain access to the EGA.

C.2 During the EGA in Madrid on 16-17 May 2022

- a. Only the official delegates shall be allowed to gain access into the virtual platform to participate in the EGA, using links provided by the UIA Secretariat.
- b. All voting will be carried out by the official delegates who are authorized to vote as listed under C.1(a) in accordance with the EGA agenda.
- c. Instructions for use of the virtual voting platform will be given during EGA. Tests will be conducted prior to voting.

Example

For a Member Section with 9 votes, the Member Section shall submit the names and email addresses of 9 delegates. Only these 9 delegates will be provided with links to gain access to the EGA virtual platform to attend the EGA and vote.